



VOLUNTEER FORM For ALL Parents

Child's Name: _____ Class: 3 Year Old / 4 Year Old

Parents' Names: _____ Phone: _____

Address: _____

Email: _____

Our school exists by our collective efforts, each of us doing his/her share to defray expenses, enrich the curriculum, keep tuition as low as possible and insure the smooth and continuous operation of the school. Listed below are the kinds of contributions you can make. Make known your particular interests, talents, or skills with two points in mind: One, few of us are experts; Two, moral support is a great contribution regardless of the talent and skill involved. Mothers, Fathers, Guardians and Grandparents are all encouraged to participate.

1. Many parents have something special to offer the children in terms of their profession, as a resource person (nurse, doctor, farmer, construction worker, etc.). Does either parent have skills, access to educational facilities (field trips) or resources to offer the classroom?

Name
Special skill

2. Do you know of anyone with particular interests or talents who would be willing to share them with the nursery school? If so, who?

Name
Phone #
Interest/Talent

3. If you are interested in substituting in our school, please record the information below.

Name:
Phone #:
Days Available:

4. All parents are required to help in one of the below listed capacities. Since we are a volunteer nursery school, our success depends totally on all of us pitching in and making it work. The following are brief descriptions of the volunteer jobs that you will sign up for during the first day meeting. If there is a particular job you are passionate about and would like to request, please email us at hurleyboard@gmail.com.

Baking Chair: Oversee the baking committee. The chairperson will call on bakers to provide home baked goods or other foods for several functions during the year. In addition, when needed you will also provide goods for such events.

Baking Committee: Provide home baked goods or order and pick up prepared platters for several functions during the year.

Cleaning Committee/Chair: (planned with teacher and committee chair) Meet monthly during designated times to wipe down and disinfect cubbies, toys and easels or take home classroom items that need cleaning and return promptly.

Graduation: Make arrangements for graduation, get volunteers to help during event (typically 3AM parents).

Laundry: Take home soiled smocks, dish towels, and/or doll/dress up clothes - launder and return.

Library Helper: (For 4-year old class Only) On scheduled library days, walk with the class to the Hurley Library.

Photo Album: Collect extra photos from parents of any school activity. Obtain photos of class events from teacher. Organize these photos in an album.

Play-doh Maker: On a rotating basis, pick up supplies from classroom and prepare play-doh from provided recipe.

Playground Committee Chair: Coordinate and assist playground committee members. Arrange for purchase and delivery of mulch and initial playground cleanup at the start of the school year. Organize and assist a spruce up in spring and a weed and trim for the end of the school year/summer.

Playground Committee: Work with other committee members to thoroughly clean playground area. Including spread mulch under all playground equipment, rake leaves, remove vines and branches twice a year. Keep playhouses clean and free of bees and spiders. During the winter months, keep snow off emergency exit path out the back door towards the driveway and shovel out gates that close off the playground area.

Photo Liaison: Communicate with photographer and teacher to organize picture day. Arrange for someone to let photographer in to school on picture day. Collect unwanted photos from parents from picture days and return to the photographer. Follow through that correct payment was received by the photographer.

Recycling Paper/Bottles: Take the recycling bags from the kitchen and recycle. Bottles are to be returned for cash and money returned back to the school.

Scholastic Books: This person distributes book order forms to all students, collects orders and submits them. Work with teacher to have books distributed when they arrive.

Shopper: Purchase items as listed by the teacher and aides. You will be reimbursed.

Toy Cleaning: Work on a rotating basis to take table toys from classroom home to clean bi/weekly or monthly.